

MARC RONQUILLO E-mail: mr.ronquillo@gmail.com | Phone: 917.833.9762
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EXPERIENCE **Association for the Study of the Worldwide African Diaspora** New York, NY (1/13–Present)
Webmaster

Redesigned website and converted it from HTML to WordPress; Responsible for the regular updating of the website, creating new pages, forms, etc. as needed, compiling and sending out the weekly e-newsletter and maintaining the membership list

Queens College, CUNY Flushing, NY (6/10–Present)
Adjunct Professor

Responsible for teaching students the core applications for graphic/web design: Adobe Photoshop, Illustrator, InDesign and Dreamweaver. Successful completion of my foundation class prepares students seeking to pursue the Bachelor's Degree in Graphic Design

1199SEIU National Benefit Fund New York, NY (2/07–Present)
Graphic Designer

Responsible for the design of various internal and external print material including stationery, books, manuals, miscellaneous collateral and signage while maintaining the organization's branding; create interactive publications as needed; maintain massive photo library as well as photograph events; train staff in print and web applications; supervise and train interns; assist in the fund's website development

The 7th Art New York, NY (10/05–2/07)
Graphic Designer

Designed various print marketing material for creative marketing agency for high-end real estate

INTERNSHIPS **Fund for the City of New York** New York, NY

- **Client:** Angel Orensanz Foundation
Project: Created a booklet highlighting the history of the building where the first Jewish congregation in New York City stood
- **Client:** Edward W. Hazen Foundation
Project: Redesign the logo and rebrand the foundation's stationery and collateral

EDUCATION **Queens College CUNY** Flushing, NY (1/04–6/05)
Bachelor of Arts in Graphic Design

Fashion Institute of Technology SUNY New York, NY

- Certificate in Web Design (9/07–06/09)
- Communication Design – Phi Theta Kappa Honor Society (9/00–12/03)

COMPUTER SKILLS Proficient in Adobe Creative Suite applications: InDesign, Illustrator, Photoshop and Dreamweaver; QuarkXpress, Microsoft Office, HTML5, CSS3, WordPress, Bootstrap 3 and working knowledge of JavaScript, PHP and MySQL